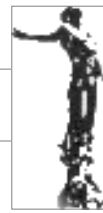




**UNIVERSITY OF THE PHILIPPINES CEBU COLLEGE**

**Lahug, Cebu City**



**NOTICE TO PROCEED**

Nov. 18, 2013

ELM Visual Concept Photography  
Cebu City

Dear Sir/Madam:

Per approved P.O. 11-795, notice is hereby given to ELM Visual Concept Photography that the delivery of goods for UP Cebu may proceed for the project entitled, "235 pcs Conversion of VHS Tapes to Digital Format", for UP Cebu, Gorordo Ave., Lahug, Cebu City, with a total contract price of Seventy Thousand Five Hundred Pesos (P 70,500.00), respectively, inclusive of all government-mandated taxes.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of this Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the UNIVERSITY OF THE PHILIPPINES CEBU.

Very truly yours,

(signed)  
**LIZA D. CORRO**  
Dean

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of Representative : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_