



**UP High School Cebu**  
Gorordo Avenue, Lahug  
Cebu City 6000

Tel. No. (032) 232-8187 / (032) 2322642 local 301

## General Guidelines for the Senior High School Admission Test (SHSAT)

### A. About UP High School Cebu's Democratized Admission Policy

The University of the Philippines has adopted a policy of democratized admission for students in the high schools of the UP System. Under this concept, "every high school in UP is a program for helping economically disadvantaged but deserving students gain access to tertiary level education in UP." Pursuant to this policy, UP High School Cebu admits Grade 11 students from low-income families. As such, the High School prepares the students for tertiary education particularly in the UP System where they can avail of subsidized education through the socialized tuition program.

### B. UP High School Cebu Senior High Track: General Academic Strand

UPHS Cebu offers the General Academic Strand in the Senior High School.

### C. Schedule of Admission Activities

November 6, 2019	-	Start of application process
February 20, 2020	-	Last day for filing of JHSAT application
(Note: No HSAT application processing from <b>14 Dec. 2019 to 01 Jan. 2020</b> , Christmas Vacation)		
April 2, 2020	-	Giving out of test permits
<b>April 5, 2020</b>	-	<b>SHSAT (Senior High School Admission Test)</b>
April 15, 2020	-	Giving out of official results to each examinee
April 20, 2020	-	Pre-enrollment of qualifiers
April 21, 2020	-	Pre-enrollment of waitlisted qualifiers

**NOTE:**  
*Submission of requirements and filling out of application forms are done from 8:00 – 11:00 a.m. and 1:00 – 4:00 p.m. only from Monday to Friday.*

### D. Qualifications for Admission

To qualify for the SHSAT, an applicant must:

1. be a junior high school completer by the end of School Year 2019-2020;
2. not have previously studied in another senior high school;
3. have a computed mean grade of **88** or better for the following subject: Math, Science, English/Reading, Civics/Social Studies, and Filipino at the time of filing of application. Moreover, he/she must have NO grade below 80 in any subject;
4. have a conduct grade of B or its equivalent; and
5. come from a family whose total annual gross income is P250,000.00 or less. (This requirement is waived for UP dependents).

### E. Supporting Documents Required

1. Two (2) copies of **RECENT** 2x2 colored or black and white photo with the applicant's complete name tag;
2. A certified true copy of grades (signed by the Principal or the Adviser) of the latest grading period (2<sup>nd</sup> or 3<sup>rd</sup>). (NOTE: A photocopy without the original signature of the Principal or the Adviser will not be honored.);
3. Documents on family income (both mother and father)
  - i. A copy of the BIR Form No. 2316 of the latest year (2018) for parent or parents who are employed. If one of the parent is unemployed, both parents will attach a notarized affidavit stating the source of income of the family and the family's total annual gross income;
  - ii. A certification of "No/Low income" from the BIR if both parents are not working;
  - iii. A copy of the business tax of the latest year (2018) for those engaged in business;
  - iv. A copy of the latest contract (POEA-Certified) for OFW parents which specifies the compensation;
  - v. A certification as single parent from DSWD or a photocopy of the DSWD ID in case applicable;
  - vi. A certification as recipient of the Pantawid Pamilyang Pilipino Program from DSWD;
4. A copy of the latest electric bill;
5. A clear vicinity sketch or map of the applicant's residence; and
6. A photograph of the applicant in front and inside (showing full interior) of his/her house (see sample picture).

### F. For UP Cebu Personnel

#### 1. Definition

- i. UP Cebu Personnel refers to all full-time personnel – permanent or temporary, regular, incumbents, substitutes, casual or contractual personnel (as stated in the "Matters Arising from the Minutes" during the 27 August 1992 meeting). However, only UP personnel who has rendered at least one year of service may apply for the waiver of the income requirement for applicants for their dependent.
- ii. A qualified UP employee dependent refers to a child whether legitimate, illegitimate and legitimated or adopted. Copies of the corresponding legal documents must be submitted.

#### 2. Policy

A UP dependent follows the same qualification process as the other applicants except for the income requirement which is waived. Acceptance to UP Cebu Senior High School will be based solely on the SHSAT results.

### G. Steps in the Application Process

1. The applicant, **together with his/her parent**, submits the following to the receiving clerks
  - a. complete documents;
  - b. long folder; and
  - c. fastener

Applicants who are NOT accompanied by his/her parent/parent will NOT be entertained.

2. The applicant fills out the SHSAT Application Form.
3. A faculty member then a) checks if the application form is properly filled out, b) interviews the applicant, and c) interviews the accompanying parent/guardian.
4. The accompanying parent signs the sworn statement on the SHSAT Application Form.

**IMPORTANT:** UP High School Cebu may refuse acceptance of incomplete documents or improperly filled out forms. Also, it reserves the right to perform a social investigation (SI), if needed, to verify the accuracy and veracity of the information submitted by the applicant.

### H. Fees

An application fee of **three hundred pesos (P300.00)** is required which will be paid at the UP Cebu Cashier's office.

### I. Coverage of the Senior High School Admission Test (SHSAT)

The SHSAT covers the following subject areas:

- |                   |                   |
|-------------------|-------------------|
| 1. Mental Ability | 4. Mathematics    |
| 2. English        | 5. Social Studies |
| 3. Filipino       | 6. Science        |

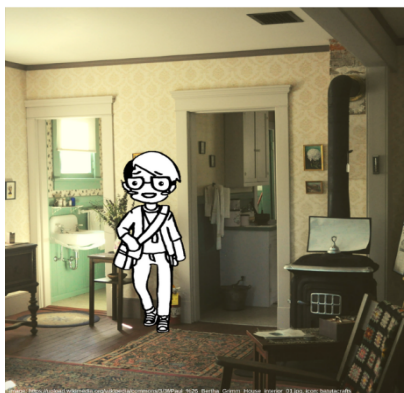
Except for the Filipino area, all other subject areas are administered in the English language.

### Sample pictures (To be pasted on a bond paper)

- The applicants must submit pictures of the different part of his/her house.
- The applicant must be in the picture as well.



Full Exterior of the house



Living Room



Bedroom



Comfort Room



Kitchen