Standard Form Number: SF-GOODS-05 Revised on: July 28, 2004

INVITATION TO BID

The University of the Philippines Cebu, through its Bids and Awards Committee (BAC), invites bidders to bid for the hereunder project:

Name of Projects: Procurement of Janitorial Services 2024

Location: UP Cebu, Lahug Campus

Approved Budget for the Contract (ABC): ₱ 6,032,230.85

Delivery Period: Delivery of Goods is required by July 1, 2024

Prospective bidders should have experience in undertaking a similar project within the last year from the date of submission and receipt of bids with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the **latest pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).**

The complete schedule of activities is listed as follows:

| BAC Activities | Schedule |
|---|--|
| 1. Issuance of Bid Documents | Starting 15 November 2023 |
| 2. Pre-Bid Conference | 23 November 2023 @ 10:00 AM, UP Cebu BAC Office, Room 207, 2 nd Floor, Administration Building, Gorordo Avenue, Cebu City and through Video Conferencing or webcasting via Zoom as follows: Meeting ID: 895 2434 4497 Passcode: prebidjan |
| 3. Deadline for Submission and Opening of Bids | 06 December 2023 @ 10:00 AM, UP Cebu BAC Office, Room 207, 2 nd Floor, Administration Building, Gorordo Avenue, Cebu City and through Video Conferencing or webcasting via Zoom as follows: Meeting ID: 857 3202 0673 Passcode: openingJan |

A complete set of Bidding Documents may be acquired by interested Bidders on November 15, 2023 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (Php 10,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through email. UP Cebu assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by: (sgd) **Dr. Lorel S. Dee** BAC Chair

Dates of Publication: None Posting Dates: 15 November - 06 December 2023 PS-PhilGEPS upcebu.edu.ph